

EVESHAM TOWNSHIP FIRE DISTRICT NO.1
BOARD OF FIRE COMMISSIONERS
Regular Meeting
August 12, 2021
MINUTES

Vice President Benjamin Guerrini called the regular meeting of the Board of Fire Commissioners of Evesham Township Fire District No. 1 to order at 7:30 PM. Vice President Guerrini welcomed all in attendance and thanked everyone for joining us tonight. He opened the meeting with a flag salute and Pledge of Allegiance. The following statement of compliance with the New Jersey Open Public Meetings Act was given by Business Manager Maureen Mitchell: "This meeting is being held in compliance with the New Jersey Open Public Meetings Act. Notice of this meeting was transmitted to the Burlington County Times and Central Record on December 15, 2020, filed with the Township Clerk of the Township of Evesham, posted on the bulletin board in the Fire Administration Office that is customarily used for the posting of such notices and mailed to all persons requesting that they receive such."

ROLL CALL - The following individuals were present at the roll call, Commissioners: Baugh, Behnke (telephonically), Guerrini, Smith and Powers. Also present were: Chief Bittenbender, and Business Manager Maureen Mitchell.

APPROVAL OF MINUTES FROM PRIOR MEETINGS

Commissioner Smith made a motion that the minutes of the July 8, 2021 Regular and Executive Session Meeting be approved. Commissioner Baugh seconded the motion. A roll call vote on the motion produced the following result: AYES, Baugh, Behnke, Powers and Smith; NAYS, none; ABSTAINED: Guerrini; ABSENT: none.

TREASURER'S REPORT

The following report for the month of July 2021 was submitted by the Treasurer for approval:

Treasurer's Report for the period ended:

July 31, 2021

Beginning Cash Balance	5,022,403.97
Cash Receipts	2,423,313.07
Cash Disbursements	<u>(586,539.35)</u>
Ending Cash Balance	<u><u>6,859,177.69</u></u>

Commissioner Powers made a motion accepting the Treasurer's Report as presented. Commissioner Smith seconded the motion. The motion was approved on a unanimous roll call vote of members present ABSENT: none.

CHIEF'S REPORT - Chief Bittenbender recapped his written report that was previously provided to the Board of Fire Commissioners. Chief updated the Board on the status of the National Night Out turnout which was great.

Evesham Township Fire District No. 1
Minutes – August 12, 2021

APPROVAL OF PAYMENT OF BILLS

BILL LIST		
August 12, 2021		
ELAN (P-CARD)	\$ 2,669.60	
HEARTLAND	423.15	
Bill List Dated: 8/12/21	1,098,609.21	
BAN renewal - wire Bank (Gross \$600,000 P & \$11,400 Int)	154,500.00	
(\$150,000 principal paydown & \$4,500 Interest)		
TOTAL PAYMENTS THIS PERIOD		\$ 1,256,201.96

Commissioner Smith made a motion to approve the payment of bills as contained on the Bill List Report. Commissioner Powers seconded the motion. The motion was approved on a unanimous roll call vote of all members present ABSENT: none.

CHIEF’S REPORT - Chief Bittenbender recapped his written report that was previously provided to the Board of Fire Commissioners. Chief updated the Board on the status of the Fourth of July celebrations.

SOLICITOR’S REPORT – Solicitor Saginario was absent and did not send a written report.

BUSINESS MANAGER REPORT - Ms. Mitchell gave a verbal summary of her report that was previously provided to the Board of Fire Commissioners, highlighting the Bond Anticipation Notes sale that took place earlier in the day with a rate of .32%..

PUBLIC COMMENT ON AGENDA ITEMS ONLY

Vice President Guerrini opened the Public Comment section for the agenda items only. There were no comments from any members of the public, so Vice President Guerrini closed the public portion on agenda items only.

**CONSENT AGENDA
RESOLUTION**

Resolution No. 2021 – 36 Authorizing the Award of a Contract for Occupation Health Services

Resolution No. 2021 – 37 Authorizing the Refund of Certain Duplicate Payments for Smoke Inspection

Commissioner Smith made a motion to approve Resolutions Number 2021 – 36 and 2021-37. Commissioner Baugh seconded the motion. A roll call vote on the foregoing motion produced the following result: AYES: Baugh, Behnke, Guerrini, Powers and Smith; NAYS: None; ABSTAINED: None; ABSENT: None.

RESOLUTIONS

Resolution No. 2021 – 38 Resolution Authorizing the Hiring of Full Time EMTs

Commissioner Powers made a motion to approve Resolutions Number 2021 –38. Commissioner Smith seconded the motion. A roll call vote on the foregoing motion

Evesham Township Fire District No. 1
Minutes – August 12, 2021

produced the following result: AYES: Baugh, Behnke, Guerrini, Powers and Smith; NAYS: None; ABSTAINED: None; ABSENT: None.

Resolution No. 2021 – 39 Resolution Authorizing the Hiring of Deputy Business Manager

Commissioner Baugh made a motion to approve Resolutions Number 2021 –39. Commissioner Powers made a motion to amend Resolution Number 2021-39 (Now known as 2021-39A) to include a starting salary as stated and merit increases for your 2 & 3 in place of contractual increases. President Behnke seconded Commissioner Baugh’s motion for 2021-39. A roll call vote on the foregoing motion for 2021-39 produced the following result: AYES: Baugh, Behnke, Guerrini, and Smith; NAYS: Powers; ABSTAINED: None; ABSENT: None.

Commissioner Smith seconded Commissioner Powers’ motion for 2021-39A. A roll call vote on the foregoing motion for 2021-39A as amended produced the following result: AYES: Baugh, Powers; NAYS: Behnke, Guerrini, and Smith; ABSTAINED: None; ABSENT: None. – motion failed.

Resolution No. 2021 – 40 Resolution Authorizing the Hiring of Per Diem EMT

Commissioner Smith made a motion to approve Resolutions Number 2021 –38. Commissioner Powers seconded the motion. A roll call vote on the foregoing motion produced the following result: AYES: Baugh, Behnke, Guerrini, Powers and Smith; NAYS: None; ABSTAINED: None; ABSENT: None.

NEW BUSINESS

1. Change October meeting date to October 7th

Commissioner Powers made a motion to approve requested meeting date change. Commissioner Baugh seconded the motion. A roll call vote on the foregoing motion produced the following result: AYES: Baugh, Behnke, Powers and Smith; NAYS: None; ABSTAINED: None; ABSENT: none.

2. Consideration of Promotional request for FF/EMT Anderson & FF/EMT Lang to FF/EMT/Inspector

Business Manager Mitchell advised the Board that the IAFF Union had requested in writing that the Board take no action on this request this evening.

President Behnke made a motion to table the promotional request. Commissioner Powers seconded the motion. A roll call vote on the foregoing motion produced the following result: AYES: Baugh, Behnke, Powers and Smith; NAYS: None; ABSTAINED: None; ABSENT: none.

OLD BUSINESS

1. Request to postpone the reallocation of staff previously approved.

Evesham Township Fire District No. 1
Minutes – August 12, 2021

Commissioner Powers made a motion that the redeployment of our existing staff be postponed. There was not a second to his motion, so the motion died.

MEMBERSHIP – New Fire Members: Charles Wiel and Termination of Members: Kevin Frystacki, Rebecca Miller, Gabrielle Lewis, and Kyle Kopervas.

Commissioner Smith made a motion to approve the new members and terminate the four members listed. Commissioner Powers seconded the motion. A roll call vote on the foregoing motion produced the following result: AYES: Baugh, Behnke, Guerrini, Powers and Smith; NAYS: None; ABSTAINED: None; ABSENT: None.

GOOD & WELFARE –

Vice President Guerrini thanked the membership for the wonderful showing at the National Night out.

PUBLIC COMMENT

Vice President Guerrini opened the Public comment portion of the meeting by asking the public to please raise their hand, stand up at their seat, state your name and address for the record and address the Board. Comments are limited to five minutes per speaker.

Seeing no public comment Vice President Guerrini closed the public comment section.

There being no further business to come before the Board, Commissioner Baugh made a motion to adjourn. Commissioner Smith seconded the motion. The motion was approved on a unanimous roll call vote of the members present.

Vice President Guerrini adjourned the meeting at 7:58 pm.

Respectfully submitted,

Maureen P. Mitchell
Business Manager