

EVESHAM TOWNSHIP FIRE DISTRICT NO.1
BOARD OF FIRE COMISSIONERS
Regular Meeting
February 10, 2022
MINUTES

Commissioner John Behnke called the regular meeting of the Board of Fire Commissioners of Evesham Township Fire District No. 1 to order at 6:36 PM at Station 221. President Behnke welcomed all in attendance. He opened the meeting with a flag salute and Pledge of Allegiance. The following statement of compliance with the New Jersey Open Public Meetings Act was given by Business Manager Maureen Mitchell: "This meeting is being held in compliance with the New Jersey Open Public Meetings Act. Notice of this meeting was transmitted to the Burlington County Times and Central Record on December 14, 2021, filed with the Township Clerk of the Township of Evesham, posted on the bulletin board in the Fire Administration Office that is customarily used for the posting of such notices and mailed to all persons requesting that they receive such notice."

ROLL CALL - The following individuals were present at the roll call, Commissioners: Baugh, Behnke, Guerrini, Rowe (via Zoom) and Smith. Also present were: Chief Carl Bittenbender, Deputy Chief Freedman, Deputy Chief Donnelly, and Business Manager Maureen Mitchell.

APPROVAL OF MINUTES FROM PRIOR MEETINGS

Commissioner Guerrini made a motion that the minutes of the January 13, 2022, Regular Meeting be approved. Commissioner Smith seconded the motion. A roll call vote on the motion produced the following result: AYES, Baugh, Behnke, Guerrini, Rowe and Smith; NAYS, none; ABSTAINED: none; ABSENT, none.

TREASURER'S REPORT

The following report for the month of January 2022 was submitted by the Treasurer for approval:

Treasurer's Report for the period ended:
January 31, 2022

Beginning Cash Balance	8,777,848.22
Cash Receipts	133,231.51
Cash Disbursements	<u>(395,051.52)</u>
Ending Cash Balance	<u><u>8,516,028.21</u></u>

Commissioner Guerrini made a motion accepting the Treasurer's Report as presented. Commissioner seconded the motion. The motion was approved on a unanimous roll call vote.

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APPROVAL OF PAYMENT OF BILLS

BILL LIST
February 10, 2022

ELAN (P-CARD)	\$ 8,124.51
Heartland	\$ 433.33
State of NJ	\$ 61.00
Bill List Dated: 2/10/22	<u>839,799.77</u>
TOTAL PAYMENTS THIS PERIOD	<u>\$ 848,418.61</u>

Commissioner Smith made a motion to approve the payment of bills as contained on the Bill List Report. Commissioner Guerrini seconded the motion. The motion was approved on a unanimous roll call vote.

CHIEF'S REPORT

Chief Bittenbender gave a verbal summary of his report that was previously provided to the Board of Fire Commissioners. Chief advised the Board that process to fill our vacant firefighter positions and our anticipated Lieutenant vacancy are underway. The test for firefighters has been completed and the Lieutenants exam is schedule for March. The SAFER grant was submitted on February 4th for the next round of funding. The District's first Department meeting of 2022 was held on January 31st via Zoom.

Commissioner Rowe asked the Chief how the volunteer engine coverage was going.

Chief Bittenbender indicated that they are staffing it most weeknights and 80% of weekend night coverage.

President Behnke asked when the Chief expected to fill the current and projected vacancies.

Chief Bittenbender indicated that he hoped to have a Firefighter candidate for the April meeting and a Lieutenant candidate for May.

SOLICITOR'S REPORT –None Solicitor was absent.

BUSINESS MANAGER REPORT - Ms. Mitchell gave a verbal summary of her report that was previously provided to the Board of Fire Commissioners.

PUBLIC COMMENT ON AGENDA ITEMS ONLY

President Behnke opened the Public Comment section for the agenda items only.

There were no further comments from any members of the public, so President Behnke closed the public portion on agenda items only.

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RESOLUTIONS

- Resolution No. 2022 – 9 Authorize an Agreement with County of Burlington for USAR 22, Medium-Utility Vehicle
- Resolution No. 2022 – 10 Resolution Awarding a Contract for Life and Accidental Death and Disability Insurance Coverage
- Resolution No. 2022 – 11 Authorizing the Refund of Certain Erroneous Payments for EMS Services
- Resolution No. 2022 - 12 Resolution Awarding a Contract for Accident and Sickness Insurance Coverage

Commissioner Smith made a motion to approve Resolution Number 2022 – 9 through 2022-12. Commissioner Rowe seconded the motion. A roll call vote on the foregoing motion produced the following result: AYES: Baugh, Behnke, Guerrini, Rowe and Smith; NAYS: None; ABSTAINED: None; ABSENT: None.

- Resolution No. 2022 - 13 Awarding a Contract for two (2) Ford E450 (Gas) Type III Base Ambulance Remounts

Commissioner Guerrini made a motion to approve Resolution Number 2022 – 13. Commissioner Smith seconded the motion. A roll call vote on the foregoing motion produced the following result: AYES: Baugh, Behnke, Guerrini, Rowe and Smith; NAYS: None; ABSTAINED: None; ABSENT: None.

- Resolution No. 2022 - 14 Resolution Authorizing the Hiring of Per Diem EMTs

Commissioner Smith made a motion to approve Resolution Number 2022 – 14. Commissioner Baugh seconded the motion. A roll call vote on the foregoing motion produced the following result: AYES: Baugh, Behnke, Guerrini, Rowe and Smith; NAYS: None; ABSTAINED: None; ABSENT: None.

NEW BUSINESS – Authorization for Travel – DC Freedman requested permission for the Quint workgroup to travel to WI for the onsite inspection and training for up to 6 members.

President Behnke made a motion to approve the travel as presented. Commissioner Baugh seconded the motion. A roll call vote on the foregoing motion produced the following result: AYES: Baugh, Behnke, Guerrini, Rowe and Smith; NAYS: None; ABSTAINED: None; ABSENT: None.

OLD BUSINESS - None

MEMBERSHIP

1. New EMT's: Amelia Gaines, Macy Simonet and Scott Henriksen

Commissioner Guerrini made a motion to approve the new members. Commissioner Baugh seconded the motion. A roll call vote on the foregoing motion produced the following result: AYES: Baugh, Behnke, Guerrini, Rowe and Smith; NAYS: None; ABSTAINED: None; ABSENT: None.

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GOOD & WELFARE – President Behnke commented on the new furniture in the room. Stated that it looks great and much better choice of colors. Thanked everyone and nice job.

PUBLIC COMMENT

President Behnke opened the public comment portion of the meeting by asking the public to state your name and address for the record and address the Board. Comments are limited to five minutes per speaker.

Seeing no public comments President Behnke closed the public comment section.

There being no further business to come before the Board, Commissioner Guerrini made a motion to adjourn. Commissioner Smith seconded the motion. The motion was approved on a unanimous roll call vote.

President Behnke adjourned the meeting at 6:57 pm.

Respectfully submitted,

Maureen P. Mitchell
Business Manager