

EVESHAM TOWNSHIP FIRE DISTRICT NO.1  
BOARD OF FIRE COMMISSIONERS  
Special Meeting  
November 18, 2024  
MINUTES

Vice President Rowe called the special meeting of the Board of Fire Commissioners of Evesham Township Fire District No. 1 to order at 5:00. Vice President Rowe welcomed all in attendance. He opened the meeting with a flag salute and Pledge of Allegiance and a traditional moment of silence for those that have gone before us. The following statement of compliance with the New Jersey Open Public Meetings Act was given by Business Administrator Maureen Mitchell: "This meeting is being held in compliance with the New Jersey Open Public Meetings Act. Notice of this meeting was transmitted to the Burlington County Times and Central Record on November 18, 2024, filed with the Township Clerk of the Township of Evesham, posted on the bulletin board in the Fire Administration Office that is customarily used for the posting of such notices and mailed to all persons requesting that they receive such notice."

ROLL CALL - The following individuals were present at the roll call, Commissioners: Baugh, Guerrini, Powers, and Rowe. Also, present: Chief Carl Bittenbender, DC Ryan Donnelly, Business Administrator Maureen Mitchell, and Solicitor Susan Hodges.  
ABSENT: None

**PUBLIC COMMENT**

Vice President Rowe opened the Public Comment section.

There were no comments from any members of the public, so Vice President Rowe closed the public portion.

**New Business:**

1. Chief Bittenbender's Executive Review – Vice President Rowe asked Solicitor Hodges if she received all the evaluations from the Board, peers and the employee self-evaluation. She indicated that she had received them all. Vice President Rowe asked for a motion to accept the reviews and have the Solicitor compile them into a document to be placed in the employee's personnel file.

Commissioner Guerrini made a motion to accept the reviews and have the solicitor compile it into a summary document with comments. Commissioner Baugh seconded the motion. A roll call vote on the motion produced the following result: AYES, Baugh, Guerrini and Rowe; NAYS, none; ABSTAINED: Powers; ABSENT, none.

**RESOLUTIONS**

Resolution No. 2024 – 59      Authorizing Executive Session – Business Administrator's Review

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Vice President Rowe indicated that the Board anticipates going into executive session for approximately 30-45 minutes. The board may take action when we reconvene in public session.

Commissioner Guerrini made a motion to approve Resolution Number 2024 - 59. Commissioner Powers seconded the motion. A roll call vote on the motion produced the following result: AYES, Baugh, Guerrini, Powers, and Rowe; NAYS: none; ABSTAINED: none; ABSENT: none.

Vice President Rowe adjourned the public portion of the meeting at 5:03 PM.

RETURN TO PUBLIC - Vice President Rowe reconvened the public portion of the meeting at 5:53 PM.

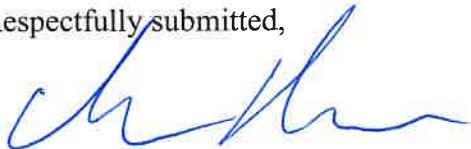
Resolution No. 2024 – 57 Resolution Authorizing payment of Excess Time

Vice President Rowe read the resolution modified to allow the sell back of 40 hours of time.

Commissioner Powers made a motion to approve Resolution Number 2024 – 57. Commissioner Guerrini seconded the motion. A roll call vote on the foregoing motion to table produced the following result: AYES: Baugh, Guerrini, Powers, and Rowe; NAYS: None; ABSTAINED: None; ABSENT: None

There being no further business to come before the Board, Commissioner Guerrini motioned to adjourn, and Commissioner Powers seconded it. All were in favor. Vice President Rowe adjourned the meeting at 5:55 pm.

Respectfully submitted,



Maureen Mitchell  
Business Administrator